

Advantage Academy of Miami, Inc.
d/b/a Doral International Academy of Math and Science
The Charter School at Waterstone
Everglades Preparatory Academy
Everglades Preparatory Academy High School
Palm Glades Preparatory Academy
Palm Glades Preparatory Academy High School
Summerville Advantage Academy

Governing Board Meeting Minutes

Location: The Charter School at Waterstone, 855 Waterstone Way, Homestead, FL 33033 via
Communications Media Technology (CMT)

July 15, 2021 at 2:30 pm.

Present at Meeting

Shirlynn Webb – AAM Chairman

Dalila Ruiz – Board Member

Bassema Iskandarani – Board Member

Donna Baggs – Principal, The Charter School at Waterstone

Victoria Ramos – Principal, Doral Int'l Math and Science Academy

Aishia McQueen – Principal, Palm Glades Preparatory Academy

Aida Marrero – Principal, Everglades Preparatory Academy/High School

Marjorie Lopez – Principal, Summerville Advantage Academy

Annie Abella – Administrative Assistant, Board Liaison

Michael Strader – Charter School Associates

Brian Strader – Charter School Associates

Meeting called to order at 2:32 p.m. by Shirlynn Webb.

A. Opening Exercises

S. Webb, Board Chair, asked the Board to review and approve the meeting minutes from the last governing board meeting (March 24, 2021). D. Ruiz motioned to approve the minutes as presented. S. Webb seconded the motion to approve the minutes. All were in favor. Motion passed.

B. Public Comments

There were no public comments.

C. Information Items

1. Charter Renewal- PGA, PGH, EPH- The board reviewed the charter renewal contract from the sponsor for each school. Each school received a renewal contract for 5 years.
2. PGH, EPH Graduates 2020-2021- The board recognized High School graduates from Palm Glades Preparatory High School and Everglades Preparatory High School.
3. School Monthly Financial Reports- Mr. Strader presented information on finance reports (February, March, April, May – FY 2021) as provided to the board.

4. Purchase Orders and Agreements- This is a standing item for board review and approval.
5. 2021-2022 Employee Benefits Plan- Mr. Strader presented the updated benefits plan as provided to the board.
6. 2021-2022 School Calendars- The board reviewed school calendars for the 21-22 school year. School calendars substantially mirror the Sponsor calendars.
7. 2021-2022 Student Handbook- The board reviewed updates to the 21-22 student handbook.
8. 2021-2022 Mental Health Plan- The board reviewed the updated Mental Health Plan.
9. 2021-2022 Faculty & Staff Policies and Procedures- The board reviewed updates to the 21-22 faculty and staff handbook.
10. MOU/Aam and AAH CERP- AAH staff developed an independent CERP and may provide assistance to other schools who may adopt the CERP for a nominal fee. AAM is contemplating adopting the CERP.
11. FY21 Title 1 Budget Amendments- The board reviewed Title 1 Budget Amendments from the prior fiscal year.
12. TSIA Update- The plan is pending updates after consultation with FDOE in regards to grouping schools under a single plan. A preliminary plan was reviewed and approved pending DOE comment.
13. Lease Update- PGA/PGH; DIAMS; CSW- Mr. Strader engaged the landlord for these schools in order to secure more favorable terms for each school. Mr. Strader and the landlord have reached a tentative favorable agreement and any final lease amendments or renewals will be presented to the board for review.
14. Summerville Principal Appointment- Ms. Marjorie Lopez is appointed as Principal of Summerville Advantage Academy.
15. Amendment to the Corporate Financial Policy- Mr, Strader presented a recommended change to board policies to reflect an updated definition of property adopted by the State.
16. FY21 Audit Engagements- Mr. Strader presented audit engagement letters with King and Walker for the 2021 fiscal year.
17. FY22 Budget- The board reviewed the FY22 budget on behalf of each school.
18. Recommended Instructional Materials; K-5, 6-12 and Advanced- The board reviewed and proposed for adoption the recommended instructional materials.
19. PPP Loan Update- The PPP loan received by Advantage Academy of Miami, Inc. was forgiven by the SBA.
20. Disaster Relief Payments to Principal(s)/Teacher(s)- The board acknowledged rosters provided by each schools respective Principal to FL DOE to participate in the disaster relief payment program.
21. Teacher Certification Waivers- The board reviewed any necessary teacher waivers.
22. Addition- 2021-2022 RISE Plan Addendum- Mr. Strader presented preliminary updates to the RISE plan for the opening of school and COVID-19 mitigation procedures.

D. Consent Agenda Items

The following consent items were moved to the floor for consideration by the board.

1. Ratify Monthly Financial Reports – February, 2021; March, 2021; April, 2021; May, 2021
2. Ratify Purchase Orders and Agreements
3. Ratify Charter Renewal – PGA/PGA HS; EPA HS
4. Ratify PGA HS/EPA HS Graduates
5. Ratify FY 21 Audit Engagement(s)
6. Ratify Disaster Relief Payments and Attestations
7. Approve FY 21 Title 1 Budget Amendments (FINAL)
8. Approve FY 22 School Budget(s)
9. Approve Adoption of CSA CERP
10. Approve Execution of CERP Support MOU with AAH
11. Approve Recommended Instructional Materials; K-5, 6-12 and Advanced
12. Ratify Summerville Principal Appointment, Marjorie Lopez
13. Ratify PPP grant
14. Ratify TSIA Amendment(s)
15. Approve AAM Financial Policies Amendment(s)
16. Authorize Board Chair to Execute Lease Renewals – DIAMS, CSW, PGA
17. Approve 2021-2022 School Calendars
18. Approve 2021-2022 Employee Benefit Plan
19. Approve 2021-2022 Student Handbook
20. Approve 2021-2022 Mental Health Plan
21. Approve 2021-2022 Faculty & Staff Policies and Procedures
22. Approval of Personnel Items – Certification Waivers, if any (Exhibit A)
23. Approve Agreement to Earn Certificate Extension – (Exhibit B)
24. Approve Draft RISE Addendum

Dalilah Ruiz motioned to approve the consent agenda items and B. Iskandarani seconded the motion. All consent items approved unanimously.

E. Items Scheduled for Action & Discussion

1. No items reported.

F. Board Member Reports

1. No items reported.

Meeting adjourned at 3:04 p.m.

Approved and Accepted


Board Chair

9/21/21
Date