



# THE CHARTER SCHOOL AT WATERSTONE

## REQUEST FOR PROPOSAL AND CONTRACT FOR NONPROFIT SCHOOL FOOD SERVICE FOOD SERVICE MANAGEMENT COMPANY (FSMC) SERVICES

### ADDENDUM 1

This Addendum 1 supplements the Request for Proposal and Contract (RFP) for food service management company services issued by The Governing Board of The Charter School at Waterstone (SFA) and provides important information regarding the pre-proposal conference and site visits and should be considered part of the RFP.

#### 1. PRE-PROPOSAL CONFERENCE

A pre-proposal conference will be held on Wednesday, April 3, 2019 at 10:00 AM EST at 5471 North University Drive, Coral Springs, FL 33067. Due to the importance of all parties having a clear understanding of the specifications and requirements, all interested food service management companies (FSMCs) are encouraged to attend this meeting. Attendance at the conference shall be limited to a maximum of two (2) outside representatives from each company. Attendance shall be evidenced by the representative's signature on the sign-in sheet. The first ten (10) minutes of the conference will be reserved for vendor sign-in and distribution of information and addenda. Please plan on arriving on-time. The pre-proposal conference will be recorded. A copy of the recording will be available to attendees upon request.

FSMCs will have the opportunity to ask questions relating to the RFP and the food service program at the pre-proposal conference. Information provided as a result of questions asked at the conference will be distributed as addenda in accordance with the terms of the RFP. Questions that are not addressed at the pre-proposal conference must be submitted in writing via email to [ACochran@charterk12.com](mailto:ACochran@charterk12.com) no later than 10:00 AM EST on April 15, 2019. No oral questions will be accepted. Written responses will then be published on April 16, 2019 as an addendum to the RFP.

#### 2. SITE VISITS

Site visits and facility tours will be provided by staff on the following dates and times:

##### **THURSDAY, APRIL 4, 2019**

##### Miami- Dade County

9:45 AM	The Charter School at Waterstone 855 Waterstone Way Homestead, FL 33033
11:45 AM	Summerville Advantage Academy 11575 SW 243 <sup>rd</sup> St. Homestead, FL 33032
1:45 PM	Everglades Preparatory Academy 2251 E. Mwry Drive Homestead, FL 33033

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**MONDAY, APRIL 8, 2019**

Orange County

10:00 AM Orange County Preparatory Academy  
10250 University Blvd.  
Orlando, FL 32817

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**TUESDAY, APRIL 9, 2019**

Pinellas County

9:45 AM Pinellas Academy of Math and Science  
1775 S. Highland Ave.  
Clearwater, FL 33756

Hillsborough County

11:45 AM Channelside Academy of Math and Science  
1029 E. Twiggs St.  
Tampa, FL 33602

1:45 PM Sunlake Academy of Math and Science  
18681 N. Dale Mabry Hwy.  
Lutz, FL 33548

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**WEDNESDAY, APRIL 10, 2019**

Hillsborough County

9:45 AM Hillsborough Academy of Math and Science  
9659 W. Waters Ave.  
Tampa, FL 33635

11:45 AM Independence Academy of Math and Science  
12902 E. US Highway 92  
Dover, FL 33527

1:45 PM Advantage Academy of Hillsborough  
350 W. Prosser Drive  
Plant City, FL 33563

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**THURSDAY, APRIL 11, 2019**

Hillsborough County

9:45 AM Valrico Academy  
13306 Boyette Rd.  
Riverview, FL 33569

10:45 AM Bell Creek Academy  
13221 Boyette Rd.  
Riverview, FL 33569

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Under no circumstances will photos of students or staff be allowed during the site visits. Questions during the tour will be noted by SFA staff with answers being distributed via addendum at a later date.

### 3. TASTE TEST

FSMCs interested in participating in a product taste test and evaluation must register for the taste testing during the pre-proposal conference. The SFA will provide a scheduled time slot for the FSMC to provide sample meals at that time. Selected panelists will evaluate these meals based on the *Taste Test Acceptability Form* set forth in Exhibit G of the RFP.

