

The Charter School at Waterstone, Inc.

d/b/a The Charter School at Waterstone

Meeting Location: Summerville Advantage Academy

Meeting Date: March 2, 2017

Governing Board Meeting Minutes

Present at Meeting

Shirlynn Webb – Chairperson

Bassema Iskandarani - Board Member

Dalila Ruiz – Board Member

Helena Del Monte – Board Member

Victoria Ramos – Principal, Doral Int’l Math and Science Academy

Archalena Coats – Principal, Palm Glades Preparatory Academy/High School

Aimee Leyva – Principal, Everglades Preparatory Academy/High School

Teresita Nieves – Principal, Santa Fe Academy

Nancy Roque – Principal, Advantage Academy of Math and Science at Waterstone

Dr. Rebecca Valdes – Principal, The Charter School at Waterstone

Mary March – Principal, Summerville Academy

Jeanette Reyes – Administrative Assistant, Board Liaison

Maggie Milian – Administrative Assistant, Board Liaison

Mike Strader – CSA

Meeting called to order at 4:15 p.m. by Shirlynn Webb.

A. Opening Exercises

Shirlynn Webb, Chairman, asked if there were any changes or revisions to the prior meeting minutes. There being none, Shirlynn Webb requested a motion to approve the Governing Board meeting minutes from the December 1, 2016 meeting and run both meetings (Advantage Academy of Miami and The Charter School at Waterstone) simultaneously. Dalila Ruiz made the motion to approve the meeting minutes and run the two meetings simultaneously, Bassema Iskandarani seconded the motion and all were in favor. Motion passed.

B. Public Comments

There were no public comments.

C. Principal Reports

Each Principal gave an oral report and handout.

D. Information Items

1. Mr. Strader informed the board that any questions regarding monthly financial reports may be directed to Ms. Jeannette Merced, CSA VP of Finance, at any time. Each board member is issued a comprehensive monthly financial report via email and again as part of the back-up documentation for each board meeting.
2. Mr. Strader informed the board that it was time to engage an independent auditor for the purpose of conducting the annual financial/performance audit required in state statute and under the charter agreement. Mr. Strader asked the board to authorize the board chair to execute the FY 17 audit engagement letter(s) with the firm of King & Walker, PA for the purpose of completing the 2016-2017 audits. King & Walker, PA was selected through an RFP process as required by state statute.
3. Mr. Strader described the process used by Miami-Dade for monitoring compliance with the charter agreement and demonstrated compliance status.

E. Consent Agenda Items

1. Approval of purchase orders and agreements
2. Approval of Personnel items – Certification Waiver(s)
3. Authorize board chair to execute FY 17 auditor engagement letters

Mr. Strader asked the board to approve all consent items as one vote. Bassema Iskandarani motioned to approve all consent items. Dalila Ruiz seconded the motion and Shirlynn Webb said all were in favor and the motion passed.

F. Items Scheduled for Action & Discussion

1. Title 1 Budget Amendment.
Title 1 budget amendments for the respective schools were presented and discussed. Bassema Iskandarani motioned to approve the 2016-2017 Title 1 budget amendment(s), the motion was seconded by Dalila Ruiz and the motion passed unanimously.

G. Board Member Reports

Board Members congratulated the Principal(s) for the work they were doing and expressed appreciation for the report information.

Meeting adjourned at 5:40 p.m.