

The Charter School at Waterstone, Inc.  
d/b/a  
The Charter School at Waterstone  
Governing Board Meeting Minutes

Location: Doral International Academy of Math and Science  
September 22, 2016

Present at Meeting

Bassema Iskandarani - Board Member

Shirlynn Webb – Board Member

Helena del Monte – Board Member, Vice Chairman

Victoria Ramos-Gomez – Principal

Archalena Coats - Principal

Aimee Leyva – Principal

Teresita Nieves – Principal

Dr. Rebecca Valdes – Principal

Mary March – Vice Principal

Jeanette Reyes – Administrative Assistant

Maggie Millian – Administrative Assistant

Mike Strader – CSA

Meeting called to order at 5:00p.m. by Shirlynn Webb.

**A. Opening Exercises**

Ms. Helena DelMonte, Board Member, asked if there were any changes or revisions to the prior meeting minutes. There being none, Ms. DelMonte requested a motion to approve the Governing Board meeting minutes and run both meetings (Advantage Academy of Miami, Inc. and The Charter School at Waterstone, Inc.) simultaneously. Shirlynn Webb made the motion to approve the meeting minutes and run the two meetings simultaneously, Bassema Iskandarani seconded the motion and all were in favor. Motion passed.

**B. Public Comments**

There were no public comments.

**C. Principal Report**

**The Charter School at Waterstone** – Dr. Rebecca Valdes, Principal, reported a combined total enrollment of 1,133. Donna Baggs was named the new Assistant Principal for AAMS CSW and The Charter School at Waterstone. The school’s open house is this week and STEAM will be on Fridays this year. Progress reports will go home on September 23 and picture day is the 30<sup>th</sup>.

**D. Information Items**

1. Mr. Strader informed the board that any questions regarding monthly financial reports may be directed to Ms. Merced at any time. Each board member receives a comprehensive monthly financial report.
2. Mr. Strader distributed an example of compliance reports submitted throughout the year via the Sponsor’s computer based compliance management system.
3. Mr. Strader referred to the FY 16 audit reports distributed to board members previously and highlighted that CSW was found to have no audit finding or other area of non-compliance.
4. Mr. Strader discussed the 2016-2017 budget proposal and asked board members to approve the budgets under Section F.
5. A copy of the 2016-2017 student handbook, employee handbook, and parent handbook were included in each board member’s board packet. The board is required to review and approve these handbooks at the start of each school year.
6. A copy of the 2016-2017 board meeting schedule was discussed as included in the board member packet.
7. A copy of the 2016-2017 board member roster and liaison list was discussed as included in the board meeting packet.
8. A copy of the 2016-2017 student calendar was discussed as included in the board member packet.
9. A copy of the 2016-2017 teacher waiver exhibit was discussed as included in the board member packet and is included for board member approval.

**E. Consent Agenda Items**

The purchase orders and agreements were received by the board. Mr. Strader asked the board to approve all consent items as one vote. Helena DelMonte motioned to approve all consent items. Bassema Iskandarani seconded the motion and the motion passed for the following consent items.

**Item**

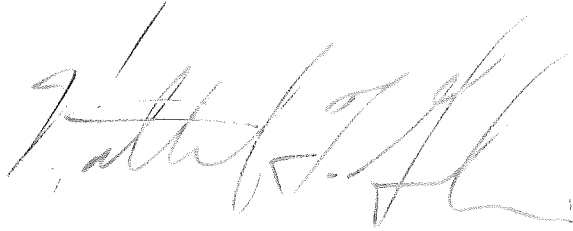
- E1. Approval of Purchase Orders and Agreements form last meeting to the date of this meeting
- E2. Approval of 2016-2017 Parent/Student Handbook
- E3. Approval of 2016-2017 Employee Handbook
- E4. Approve 2016-2017 Board Meeting Schedule
- E5. Approve 2016-2017 Board Roster and Board Liaison Designee(s)
- E6. Approval of 2016-2017 School Calendar
- E7. Approval of Personnel Items (Waivers) – Exhibit A

E8. Approve compliance items – August, September, October

**F. Items Scheduled for Action & Discussion**

1. Following discussion, Ms. Iskandarani congratulated CSA and the school for the successful FY 16 audit. Ms. Iskandarani motioned approval of the FY 16 audit. Ms. Webb seconded and the motion carried.
2. Following discussion regarding the 2016-2017 school operating budget and the 2016-2017, Ms. Shirlynn Webb motioned approval of the 2016-2017 FY 17 Operating as presented. Ms. Iskandarani seconded and the motion carried to approve the FY 17 Operating Budget for CSW.

Meeting adjourned at 6:50 p.m.

A handwritten signature in cursive script, appearing to read "Shirlynn Webb", is written in the lower half of the page.