

The Charter School at Waterstone, Inc.  
d/b/a The Charter School at Waterstone

Governing Board Meeting Minutes

Location: Doral International Academy of Math and Science  
October 19, 2017

Present at Meeting

Shirlynn Webb – Board Member

Dalila Ruiz – Board Member

Victoria Gomez – Principal, Doral Int’l Math and Science Academy

Archalena Coats – Principal, Palm Glades Preparatory Academy/High School

Aimee Leyva – Principal, Everglades Preparatory Academy/High School

Teresita Nieves – Principal, Santa Fe Academy

Nancy Roque – Principal, Advantage Academy of Math and Science at Waterstone

Dr. Rebecca Valdes – Principal, The Charter School at Waterstone

Mary March – Principal, Summerville Academy

Jeanette Reyes – Administrative Assistant, Board Liaison

Maggie Millian – Administrative Assistant, Board Liaison

Mike Strader – Charter School Associates

Brian Strader – Charter School Associates

Meeting called to order at 4:15 p.m. by Shirlynn Webb.

**A. Opening Exercises**

Shirlynn Webb, Board Member, asked if there were any changes or revisions to the prior meeting minutes. There being none, Shirlynn Webb requested a motion to approve the Governing Board meeting minutes and run both meetings (Advantage Academy of Miami and The Charter School at Waterstone) simultaneously. Dalila Ruiz made the motion to approve the meeting minutes and run the two meetings simultaneously, Shirlynn Webb seconded the motion and all were in favor. Motion passed.

## **B. Public Comments**

There were no public comments.

## **C. Principal Report**

**The Charter School at Waterstone** – Dr. Rebecca Valdes, reported enrollment is at 1,109. Ms. Valdes reported the attendance was great at the recent open house. The school is participating in charity events for Puerto Rico and The Florida Keys.

Dr. Valdes discussed the budget for Title 1 and spoke about the uses of Title 1 funding in the school.

## **D. Information Items**

1. Mr. Strader informed the board that any questions regarding monthly financial reports may be directed to Ms. Merced at any time. Each board member receives a comprehensive monthly financial report.
2. No pending compliance items were noted.
3. Mr. Strader referred to the FY17 audit reports distributed to board members.
4. Mr. Strader discussed the 2017-2018 budget proposals and asked board members to approve the budgets under Section F.
5. A copy of the 2017-2018 student handbook, employee handbook, and parent handbook were included in each board member's board packet. The board is required to review and approve these handbooks at the start of each school year.
6. A copy of the 2017-2018 board meeting schedule was discussed as included in the board member packet.
7. A copy of the 2017-2018 board member roster and liaison list was discussed as included in the board meeting packet.
8. A copy of the 2017-2018 student calendar was discussed as included in the board member packet.
9. A copy of the 2017-2018 teacher waiver exhibit was discussed as included in the board member packet and is included for board member approval.

## **E. Consent Agenda Items**

The purchase orders and agreements were received by the board. Mr. Strader asked the board to approve all consent items as one vote.

1. Approval of purchase orders and agreements
2. Approval of Parent/Student Handbooks 2017-2018
3. Approval of Employee Handbooks 2017-2018
4. Approval of 2017-2018 Board Meeting Schedule
5. Approval of 2017-2018 Board Roster, Board Designee(s)

6. Approval of 2017-2018 School Calendars
7. Approval of Personnel items – Certification Waiver(s) Exhibit A
8. Approval of Title 1 Budget
9. Approval of 2017-2018 Budget

Shirlynn Webb motioned to approve all consent items. Dalila Ruiz seconded the motion and all were in favor and the motion passed.

**F. Items Scheduled for Action & Discussion**

1. Ms. Webb motioned approval of the FY 17 audits. Ms. Ruiz seconded and the motion carried.
2. Following discussion regarding the 2017-2018 School operating budgets and the 2017-2018 Title 1 Budget as presented. Ms. Webb seconded and the motion carried to approve the FY 18 Operating Budget and the Title 1 Budget.
3. Following discussion regarding the School Improvement Plan Ms. Webb motioned approval of the School Improvement Plan. Ms. Ruiz seconded the motion and the motion carried.

**G. Board Member Reports**

Meeting adjourned at 5:10 p.m.